

2011 Measure R Fall Award Timeline

Fall Cycle Funds are those generated from January –September generally received in mid-November, plus any “true-ups”

October 5	Town Council reviews and approves 2011 Measure R Fall Award process, application material and annual funding priorities/principles. Directs staff to work with Recreation Commission to revise the timeline, and prioritize proposed Town 2011 Measure R Fall Applications.
October 12	4:00 p.m. Special Meeting - Recreation Commission reviews Fall revised timeline and prioritizes Town 2011 Measure R Fall applications for Town Council consideration on October 19.
October 19	Town Council reviews and approves revised Fall timeline and proposed Town 2011 Measure R Fall applications.
October 24	Open 2011 Measure R Fall Application period at 8:00 a.m.
Oct. 24 -Nov. 28	Applicants required to meet with Staff ¹
November 28	Close 2011 Measure R Fall Application period at noon
December 2	Staff collates 2011 Measure R Fall Applications and posts applications to website and distributes Agenda Packet to Commission.
December 6	Recreation Commission reviews the 2011 Fall Measure R Applications at regular meeting.
December 13	4:00 p.m. – Commission schedules Special Hearing to consider presentations from all 2011 Measure R Fall applicants.
January 10	3:00 p.m. – Commission conducts Special Hearing to consider input/presentations from applicants. 4:00 p.m. - regular meeting.
January 18	5:00 p.m. - Town Council & Recreation Commission workshop to review 2011 Measure R Fall applications
January 19	4:00 p.m. - Special Meeting of the Recreation Commission: 2011 Measure R Fall Award funding recommendations
January 23	Staff compiles Project Filter & Checklist, Commission recommendations, and completes Agenda Bill for Town Council Meeting on February 1, 2012.
February 1	5:00 p.m. - Special Workshop with Town Council to review 2011 Measure R Fall funding recommendations
February 1	6:00 p.m. - Town Council makes 2011 Measure R Fall Awards

¹ Staff consists of representatives from Recreation, Public Works, Community Development Departments including any other applicable staff, Recreation Commissioners or personnel. Staff would perform technical procedures along with an informative review of the application.