

2012 Measure R Fall Award Timeline

Fall Cycle Funds are those generated from January –September generally received in mid October, plus any “true-ups”

July 10	Commission reviews 2012 Measure R fall award process: timeline, application form, applicant information, evaluation material and provides staff with recommendations.
August 7	Commission reviews and approves 2012 Measure R fall award process: timeline, application form, applicant information, and evaluation material.
September 4	Commission discusses annual funding priorities for Town Council consideration on September 19.
September 19	Town Council workshop with Recreation Commission to discuss annual Measure R funding principles and priorities.
September 19	Town Council reviews and approves 2012 Measure R fall award process: timeline, application form, applicant information, evaluation material, annual funding priorities, and Town 2012 Measure R fall applications.
September 24	Open 2012 Measure R fall Application period at 8:00 a.m.
Sept. 24 – Oct. 24	Applicants required to meet with Staff ¹
October 24	Close 2012 Measure R fall Application period at 5:00 p.m.
October 31	Staff collates 2012 Measure R fall Applications and posts applications to website and distributes Agenda Packet to Commission.
November 6	Commission reviews 2012 fall Measure R Applications
November 13	1 st Special Meeting: 2012 Measure R fall Applicant presentations
November 27	2 nd Special Meeting: 2012 Measure R fall Applicant presentations
November 28	Staff prepares and distributes Staff Report for Commission
December 4	Commission makes 2012 Measure R fall funding recommendations
December 10	Staff compiles Project Filter & Checklists, Commission recommendations, and completes Agenda Bill for Town Council Meeting on December 19, 2012
December 19	5:00 p.m. - Special Workshop with Town Council to review 2012 Measure R fall funding recommendations
December 19	Town Council Reviews & Approves 2012 Measure R fall funding recommendations at regular meeting

¹ Staff consists of representatives from Recreation, Public Works, Community Development Departments including any other applicable staff, Recreation Commissioners or personnel. Staff would perform technical procedures along with an informative review of the application.