

- Sign plans showing all proposed signage
- Copy of permit from Mono County Health Department if food is being served. Contact Mono County Health Department at (760) 924-1830.
- Copy of Alcoholic Beverages Control permit if alcohol will be served.
- Traffic control measures, if needed.
 - Traffic control must be conducted by the Town of Mammoth Lakes Police Department. Please contact them at (760) 934-2011 for assistance.
- Detailed description of filming activities, including:
 - Times of filming
 - All locations of filming
 - Crew size
 - Lane closures
 - Pedestrian and traffic control, if needed
 - Set up and take down times and locations of equipment storage
- Fully executed agreement for furnishing uniformed personnel, if proposed.
- Copy of USFS permit if activity is on Federal lands.
- Copy of Caltrans permit if activity if on state roads.

Conditions of Approval

1. Use in the public right-of-way shall conform to safety and signing standards as specified in the most recent Manual of Traffic Controls for Construction and Maintenance Work Zones by the California Department of Transportation. A copy is available for review in the Town offices.
2. The Town of Mammoth Lakes must approve all signage. Unless the activity is an approved community wide non-profit activity, only one sign, not exceeding 20 square feet is permitted. Scaled color drawings may be required for such signage prior to approval or display. Signs must be professional looking, no cardboard signs or other temporary painted signs. No other signs, streamers, balloons, pennants, or similar advertising or attraction devices are permitted.
3. If, in the opinion of the Town or property owner, if the activity creates an on or off-site traffic problem, the activity shall immediately cease or change to correct such problem as designated by the Town or property owner.
4. The activity shall be restricted to the hours between 7:00 AM and dusk, unless otherwise approved by the permit. All areas of activity shall be manned at all times.
5. The applicant shall patrol for trash as necessary to assure that the activity does not result in additional litter at any time. Upon completion of the activity, or as otherwise directed, all brush, timber, scrap, material, etc., shall be entirely removed and the area or right-of-way left in as clean and presentable condition or better than existed before the activity started.
6. There shall be no outdoor lighting for the activity, unless specifically authorized in the permit.
7. If any part of the activity is held on public property, or the activity receives any Town funding, insurance shall be required. Generally, \$1,000,000 liability insurance will be required, naming the Town as additionally insured and insuring participants and spectators. An endorsement is required in addition to the certificate of liability insurance.
8. The Town may require a bond or other approved security for site restoration and cleanup.
9. All terms and conditions of this permit are revocable or subject to modification at any time.

10. No party other than the named Permittee is authorized to work under this Permit.
11. The final approved permit or copy (signed by both the Permittee and Town) must be present at all times during the activity and must be presented to any Town employee upon request.
12. No material, objects, or people shall be stored or placed within eight (8) feet from the edge of pavement or traveled way or within the shoulder line where the shoulder is wider than eight feet without traffic control and prior approval.
13. The Permittee shall be billed for Town expenses, including, salaries, traveling expenses, incidental expenses, overhead and overtime, if applicable.
14. Additional notes or comments may be submitted along with the application. Additional conditions may be added to the final permit. All conditions herein, and any other conditions and requirements added to the final Administrative Permit by the Town, shall be required permit conditions and shall be adhered to for the duration of the activity. The Town reserves the right to alter, or revoke this permit for any reason at any time.

In consideration of the acceptance of this Administrative Permit, signatories and applicant hereby waive, release, and discharge any and all claims for damages or death, or bodily injury, and property damage which may have, or which may hereafter accrue as a result of the said activity.

This release is intended to waive, release, and discharge in advance, the Town of Mammoth Lakes and the Mammoth Lakes Fire Protection District. This includes its officers, agents, servants, volunteers and employees from liability, even though that liability may arise out of negligence or carelessness on the part of the persons or entity named above and even if such persons and entity are otherwise strictly liable.

It is understood that the activity mentioned above and on all attachments involves an element of risk associated with the activity, whether known or unknown, and whether known or unknown to the persons and entity above named.

Applicant's Signature: _____ Date: _____

Property Owner's Signature: _____ Date: _____