

MLR INTERIM FUNDING CYCLE FOR 2015

Scope and Instructions

At the request of the Mammoth Lakes Town Council, the Mammoth Lakes Recreation Board has created an interim funding cycle for awarding funding from Measure R and Measure U for all 2015 funding. This interim funding cycle will be **limited in scope and amount** and will serve as a stopgap for recreation, mobility, trails, parks, and arts & culture funding until a new comprehensive application process is approved by Town Council and put into place in Fall 2015.

SCOPE

- ❖ All MLR funding recommendations are subject to Town Council review and approval.
- ❖ Both capital and non-capital projects will be considered for funding. MLR reserves the right to not recommend funding for all projects.
- ❖ All funded projects receive a letter of engagement or contract from the Town of Mammoth Lakes and must produce a post-project performance report and review.
- ❖ **Fast Track Only.** MLR has produced a simplified *Funding Request Form* for this cycle. Consideration of complex or controversial projects that require additional study beyond the scope of the attached form will be deferred to a future funding cycle.
- ❖ **Leveraged Funding.** Town Council has tasked MLR with reviewing all relevant projects currently in the town pipeline and prioritizing funding recommendations once this interim funding cycle is complete. MLR will also publish a document detailing the strategic vision and reasoning behind its recommendations. This work is ongoing, but a core component of MLR's emerging strategic vision is the facilitation of better partnerships and coordination among town organizations and supporting projects that add long-term value to the community and develop shared resources for other groups, events or projects. This priority will figure prominently in the board's deliberations during this interim funding cycle.
- ❖ **No Marketing.** MLR supports the development of a collaborative marketing strategy for town events and is working with town partners to develop an effective solution. Marketing will therefore NOT be considered a legitimate expenditure for this limited-scope funding cycle.
- ❖ **Collective Transit.** MLR intends to fund trolley service for projects in collaboration with the Town of Mammoth Lakes. Please contact Grady Dutton at 760-934-8989 or gutton@townofmammothlakes.ca.gov to coordinate trolley service for your project.

INSTRUCTIONS

1. Review the scope of this interim funding cycle carefully. Also study the attached workflow document for all due dates, meeting times, and information on public comment sessions and Q&As.
2. Fill out the attached Funding Request Form and be sure to include the required executive summary and project budget. Each project must submit separate Funding Request Forms.
3. Request Form and attachments must be received by **5pm on Monday January 12, 2015. Late applications will not be considered. It is the applicant's responsibility to confirm receipt.**
4. You may submit your Request Form and attachments in three ways:
 - a. Email to info@mammothlakesrecreation.org
 - b. Mail to: PO Box 8562, Mammoth Lakes, CA 93546
 - c. Deliver in person to the MLT office at 2520 Main Street, Mammoth Lakes, CA 93546