



**COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT**  
**BUILDING DIVISION**  
PO Box 1609, Mammoth Lakes, CA 93546  
Phone: (760) 965-3632  
buildingtech@townofmammothlakes.ca.gov  
www.townofmammothlakes.ca.gov

**APPLICATION FOR PERMIT TO CONSTRUCT**

(It is the policy of the Town of Mammoth Lakes to accept only COMPLETE SUBMITTALS for review by Town Staff)

**SCOPE OF WORK:**

**ESTIMATED COST OF CONSTRUCTION: \$** \_\_\_\_\_

**Site Address:** \_\_\_\_\_

Unit # \_\_\_\_\_ Complex: \_\_\_\_\_

Assessor Parcel # \_\_\_\_\_

Floor: 1<sup>st</sup>    2<sup>nd</sup>    3<sup>rd</sup>    **SFR**

**OWNER:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

email: \_\_\_\_\_

Phone: \_\_\_\_\_

**NEW OWNER?**    YES    NO

Purchased From: \_\_\_\_\_

Purchase Date: \_\_\_\_\_

**SIGNATURE OF APPLICANT:**

**PLAN CHECK CONTACT/APPLICANT:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

email: \_\_\_\_\_

Phone: \_\_\_\_\_

**CONTRACTOR:**

License # \_\_\_\_\_ Class: \_\_\_\_\_

TOML BTC # \_\_\_\_\_

Worker's Comp. # \_\_\_\_\_

WC Carrier: \_\_\_\_\_

email: \_\_\_\_\_

Phone: \_\_\_\_\_

(All contractor information must be current with the CSLB)

## **GRADING AUTHORIZATION APPLICATION**

- YES NO
- Yes No Will the structure be located in a FEMA designated floodplain?
- Yes No Will the project involve disturbance within a wetland?
- Yes No Is the lot slope in excess of 30%? Engineered grading permit may be required.
- Yes No Will you export material from the site? If yes, where?
- Yes No Will excavation (excluding building footprint) exceed 200 cubic yards?
- Yes No Will the impervious surface exceed 4000 square feet? A dry well will be required.
- Yes No Is the street right-of-way less than 60 feet in width?
- Yes No Will you be removing trees? A Timber Harvest Plan or Exemption may be required from CalFire.  
- Please contact [BDUForestPractice@fire.ca.gov](mailto:BDUForestPractice@fire.ca.gov) or (909) 881-6900 for more information.

It is the responsibility of the owner/contractor to schedule an inspection prior to the start of any earthwork. Please call the Building Inspection Line at (760) 924-2534 (760-924-BLDG). Refer to the Pre-Grading Inspection Fact Sheet for additional information.

I declare that I have reviewed all title information and have indicated with accuracy all easements and physical encumbrances on the site plan.

I further declare that all contours show on the site plan are accurate to within one (1) foot and all dimensions are correct.

Owner, or designee, hereby acknowledges receipt of all terms, conditions, and details as outlined in attached.

Date: \_\_\_\_\_

Property Owner, Architect, or Engineer: \_\_\_\_\_

## **GRADING AUTHORIZATION**

The Town of Mammoth Lakes, having received an application therefore, hereby authorizes and grants a Standard Grading Permit in accordance with Chapters 12.04 and 12.08 of the Town of Mammoth Lakes Municipal Code to do the work described below in accordance with all terms and conditions identified herein and any Special Conditions attached hereto and made part hereof.

Work permitted is for grading and erosion control only as shown on the approved plans. No foundation or concrete work is allowed with this authorization.

**NO EARTH WORK IS TO BEGIN UNTIL INTERIM EROSION AND SEDIMENTATION CONTROL FACILITIES HAVE BEEN INSPECTED AND APPROVED.**

Community and Economic Development Department

Date : \_\_\_\_\_

By: \_\_\_\_\_